

## Cancellation Policy

1. For most PM Healthcare events free places are made available to healthcare professionals.
2. However, costs are incurred by PM Healthcare in staging that event. Late cancellations may mean that the place cannot be offered to anyone else and catering cannot be adjusted.
3. Accordingly, when a place is cancelled less than 7 days before the event or a person who has booked fails to attend, a charge of **£90 plus VAT** may be levied to meet our non-recoverable costs. This will be invoiced to the person or their employer, and acceptance of a place at a PM Healthcare event is deemed to be acceptance of liability for such a charge.
4. At the sole discretion of PM Healthcare, this charge may be waived if there is good cause for the cancellation or non-appearance.
5. It is not our intention to profit from any such charge. Accordingly, any surplus after our costs have been recovered will be donated to charity.

Please note, there are no cancellation charges for webinars and virtual events although we would appreciate you taking the time to inform us or cancel your place should you not be able to attend.